

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair) and Jackson.

17 December 2001

Dear Councillor

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

You are requested to attend a meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held on **TUESDAY 18 DECEMBER 2001** at **1330 hrs** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
JA/FM

B U S I N E S S

INTIMATE APOLOGIES.

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. REQUEST FOR VOLUNTARY SEVERANCE (pages 1-3)** - Submit report dated 14 December 2001 (copy enclosed) by the Head of Personnel seeking the Sub-Committee's approval of a request for early retirement. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**